



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number:** 8241100  
**Procuring Entity:** NORTHWEST SAMAR STATE UNIVERSITY  
**Title:** Office Supplies for Various Research/Extension Activities (PR 2021-11-446)  
**Area of Delivery:** Samar

|  |  |                              |                     |
|--|--|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 2021-11-446  | <b>Status</b>                | Active              |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations   | <b>Associated Components</b> | 1                   |
| <b>Procurement Mode:</b>                 | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods  | <b>Document Request List</b> | 0                   |
| <b>Category:</b>                         | Information Technology Parts & Accessories & Perip   | <b>Date Published</b>        | 27/11/2021          |
| <b>Approved Budget for the Contract:</b> | PHP 74,090.00  | <b>Last Updated / Time</b>   | 27/11/2021 00:00 AM |
| <b>Delivery Period:</b>                  | 15 Day/s   | <b>Closing Date / Time</b>   | 01/12/2021 09:00 AM |
| <b>Client Agency:</b>                    |  |                              |                     |
| <b>Contact Person:</b>                   | Floriza Abayan Morilao<br>BAC Secretariat, Goods Rueda Extension Calbayog City Samar<br>Philippines 6710<br>63-55-2093122<br>63-55-2093122<br>procurement@nwssu.edu.ph |                              |                     |

#### Description

PROCUREMENT OFFICE  
 Email: tonychavezbac1@yahoo.com.ph  
 TELEFAX: PLDT (055) 2093122

REQUEST FOR PRICE QUOTATION  
 RFQ NO. 2021-11-446  
 November 27, 2021

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

- TERMS AND CONDITIONS**
- The Approved Budget for the Contract (ABC) is PhP74,090.00 under PR No. 2021-11-446 .
  - Submit your quotation in a sealed envelop on or before December 1, 2021 @ 9:00 AM in our office.
  - Opening of RFQs is on December 1, 2021 @ 10:00 AM in our office.
  - This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
  - Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
  - Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
  - Delivery Period is within 15 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
  - If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
  - Refusal to accept an award may be ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
  - FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.
  - The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
  - Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Unit Price Specifications and Brand Name)

- 10 pc Extension wire w/ USB 5ft length
- 10 pc HDMI Cable
- 20 pc USB 32 GB
- 10 set Printer Ink EPSON L3110
- 10 pc USB wireless Mouse
- 1 pc Multimedia 2.1 Speakers Z213 for PC
- 7 pc Calculator
- 1 pc Printer: 3-in-one ink tank printer

Date  
 Sgd. RAMIL S. CATAMORA, Ed.D.  
 BAC Chairperson  
 I have read and understood the Terms and Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:  
 Position in Firm:  
 Business Address:  
 Contact No.:

Canvassed by:  
 (Signature Over Printed Name)

**Other Information**  
 Please submit the following documentary requirements:

- Business/Mayor's Permit
- PhilGEPS Registration No./Certificate
- Omnibus Sworn Statement
- Business/Income Tax Return

**Created by:** Floriza Abayan Morilao  
**Date Created:** 26/11/2021



**PROCUREMENT OFFICE**  
 Email: [tonychavezbac1@yahoo.com.ph](mailto:tonychavezbac1@yahoo.com.ph)  
 TELEFAX: PLDT (055) 2093122

**REQUEST FOR PRICE QUOTATION**

RFQ NO. 2021-11-446  
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Please quote your lowest price for the following items enumerated below, taking into consideration the following:

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| Item No. | Qty. | Unit | Articles/Description                                  | Supplier's Offer<br>(Complete Specifications and Brand Name) | Unit Price |
|----------|------|------|---|--|------------|
| 1        | 10   | pc   | Extension wire w/ USB 5ft length                      |  |            |
| 2        | 10   | pc   | HDMI Cable  |  |            |
| 3        | 20   | pc   | USB 32 GB   |  |            |
| 4        | 10   | set  | Printer Ink EPSON L3110                               |  |            |
| 5        | 10   | pc   | USB wireless Mouse                                    |  |            |
| 6        | 1    | pc   | Multimedia 2.1 Speakers Z213 for PC                   |  |            |
| 7        | 7    | pc   | Calculator  |  |            |
| 8        | 1    | pc   | Printer: 3-in-one ink tank printer                    |  |            |
|          |      |      | <i>-Nothing follows-</i>                              |  |            |
|          |      |      | Please submit the following documentary requirements: |  |            |
|          |      |      | 1. Business/Mayor's Permit                            |  |            |
|          |      |      | 2. PhilGEPS Registration No./Certificate              |  |            |
|          |      |      | 3. Omnibus Sworn Statement                            |  |            |
|          |      |      | 4. Business/Income Tax Return                         |  |            |

Date \_\_\_\_\_

**RAMIL S. CATAMORA, Ed.D.**  
 BAC Chairperson

I have read and understood the Terms and Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: \_\_\_\_\_  
 Position in Firm: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

Canvassed by: \_\_\_\_\_  
 \_\_\_\_\_  
 (Signature Over Printed Name)