



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8221802
Procuring Entity NORTHWEST SAMAR STATE UNIVERSITY
Title Supply and Delivery of Office Equipment for The Courier/Student Publication Use (Fid/PR No. 2021-11-481)
Area of Delivery Samar

Solicitation Number:	2021-11-481	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment	Date Published	23/11/2021
Approved Budget for the Contract:	PHP 109,100.00	Last Updated / Time	23/11/2021 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	26/11/2021 09:00 AM
Client Agency:			
Contact Person:	Jhenrose Savellino Billate BAC Secretariat Staff Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph		

Description

PROCUREMENT OFFICE
 Email: procurement@nwssu.edu.ph
 TELEFAX: PLDT (055) 2093122

REQUEST FOR PRICE QUOTATION
 RFQ NO. 2021-11-481
 November 23, 2021

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is PhP109,100.00 under PR No. 2021-11-481.
- Submit your quotation in a sealed envelop on or before November 26, 2021 @ 9:00 AM in our office.
- Opening of RFQs is on November 26, 2021 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 15 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

- 1 unit Printer, A3+ WiFi Duplex wide-format all-in-one ink tank/ecotank
 - 1 unit Printer, A4 WiFi Duplex wide-format all-in-one ink tank/ecotank
 - 2 pc Digital voice recorder audio Dictaphone mp3 player USB flash disk for meeting
 - 2 pc Lapel microphone omnidirectional condenser mini clip mic
 - 1 unit Air 2 Drone single/fly more combo
 - 3 pc 128GB SD card Extreme PRO/sdCard SDSDXXY SDXC UHS-I class 10, U3, V30 memory card (Speed up to 170MB/s) for camera/ Action camera/ DSLR
- Nothing follows-

Please submit the following documentary requirements:

- Business/Mayor's Permit
- PhilGEPS Registration No./Certificate

Date

(Sgd.) RAMIL S. CATAMORA, Ed.D.
 BAC Chairperson

I have read and understood the Terms and Conditions stated above.
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:
 Position in Firm:
 Business Address:
 Contact No.:

Canvassed by:
 (Signature Over Printed Name)

Created by Jhenrose Savellino Billate

Date Created 22/11/2021



PROCUREMENT OFFICE
Email: procurement@nwssu.edu.ph
TELEFAX: PLDT (055) 2093122

REQUEST FOR PRICE QUOTATION

RFQ NO. 2021-11-481
November 23, 2021

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is PhP109,100.00 under PR No. 2021-11-481.
- Submit your quotation in a sealed envelop on or before November 26, 2021 @ 9:00 AM in our office.
- Opening of RFQs is on November 26, 2021 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 15 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award may be ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 3 days from receipt hereof.

Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
1	1	unit	Printer, A3+ WiFi Duplex wide-format all-in-one ink tank/ecotank		
2	1	unit	Printer, A4 WiFi Duplex wide-format all-in-one ink tank/ecotank		
3	2	pc	Digital voice recorder audio Dictaphone mp3 player USB flash disk for meeting		
4	2	pc	Lapel microphone omnidirectional condenser mini clip mic		
5	1	unit	Air 2 Drone single/fly more combo		
6	3	pc	128GB SD card Extreme PRO/sdCard SDSDXXY SDXC UHS-I class 10, U3, V30 memory card (Speed up to 170MB/s) for camera/ Action camera/ DSLR		
-Nothing follows-					
Please submit the following documentary requirements:					
1. Business/Mayor's Permit					
2. PhilGEPS Registration No./Certificate					

Date _____

RAMIL S. CATAMORA, Ed.D.
BAC Chairperson

I have read and understood the Terms and Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: _____
Position in Firm: _____
Business Address: _____
Contact No.: _____

Canvassed by: _____

{Signature Over Printed Name}