



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8255036
Procuring Entity NORTHWEST SAMAR STATE UNIVERSITY
Title Supply and Delivery of Office Furniture, Fixtures, and Equipment for Guidance and Testing Center (Fid/PR No. 2021-11-491)
Area of Delivery Samar

Solicitation Number: 2021-11-491	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Furniture	Date Published	02/12/2021
Approved Budget for the Contract: PHP 135,000.00	Last Updated / Time	02/12/2021 00:00 AM
Delivery Period: 7 Day/s	Closing Date / Time	06/12/2021 09:00 AM
Client Agency:		
Contact Person: Jhenrose Savellano Billate Staff, BAC Secretariat Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph		

Description

PROCUREMENT OFFICE
Email: procurement@nwssu.edu.ph
TELEFAX: PLDT (055) 2093122

REQUEST FOR PRICE QUOTATION
RFQ NO. 2021-11-491
December 2, 2021

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is PhP135,000.00 under PR No. 2021-11-491 .
2. Submit your quotation in a sealed envelop on or before December 6, 2021 @ 9:00 AM in our office.
3. Opening of RFQs is on December 6, 2021 @ 10:00 AM in our office.
4. This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
5. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
6. Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
7. Delivery Period is within 7 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
8. If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
9. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
10. FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.
11. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
12. Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

1. 1 unit Bulletin Board (Glass Door, Enclosed Bulletin Board Cork with Aluminum Frame) (Pls. see attachment.)
 2. 1 unit Bulletin Board (Glass Door with Aluminum Frame)
 3. 1 set Glass Door with Aluminum and Knob (Replacement at Counseling Room) 90cm x 210cm
 4. 15 unit Visitor's Chair (JIT-V23 Black Leather) (Pls. see attached sample)
 5. 4 unit 4-Drawers Steel Filing Cabinets (Pls. see attached sample)
 6. 1 unit Water Dispenser (Hot and Cold)
 7. 1 unit Coffee Maker, 800w, 1.5L., Automatic Filter Drip Coffee Maker Tea Machine for Office
 8. 1 unit Dish Cabinet, Drawer, Drainer, 4 Layers
 9. 1 lot 16-panel Office Curtain (Plain light color) 7 ft.
- Nothing follows-

Please submit the following documentary requirements:

1. Business/Mayor's Permit
2. PhilGEPS Registration No./Certificate
3. Omnibus Sworn Statement
4. Business/Income Tax Return
Date

(Sgd.) RAMIL S. CATAMORA, Ed.D.

BAC Chairperson

I have read and understood the Terms and Conditions stated above.

By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:

Position in Firm:

Business Address:

Contact No.:

Canvassed by:

(Signature Over Printed Name)

Created by Jhenrose Savellano Billate

Date Created 01/12/2021

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Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
1	1	unit	Bulletin Board (Glass Door, Enclosed Bulletin Board Cork with Aluminum Frame) (Pls. see attachment.)		
2	1	unit	Bulletin Board (Glass Door with Aluminum Frame)		
3	1	set	Glass Door with Aluminum and Knob (Replacement at Counseling Room) 90cm x 210cm		
4	15	unit	Visitor's Chair (JIT-V23 Black Leather) (Pls. see attached sample)		
5	4	unit	4-Drawers Steel Filing Cabinets (Pls. see attached sample)		
6	1	unit	Water Dispenser (Hot and Cold)		
7	1	unit	Coffee Maker, 800w, 1.5L., Automatic Filter Drip Coffee Maker Tea Machine for Office		
8	1	unit	Dish Cabinet, Drawer, Drainer, 4 Layers		
9	1	lot	16-panel Office Curtain (Plain light color) 7 ft.		
			-Nothing follows-		
			Please submit the following documentary requirements:		
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Date _____


RAMIL S. CATAMORA, Ed.D.
BAC Chairperson

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Position in Firm: _____
Business Address: _____
Contact No.: _____

Canvassed by:

(Signature Over Printed Name)