

ANNEX 8 - REPORT ON THE AGING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
 As of December 31, 2014

Agency Name : **NORTHWEST SAMAR STATE UNIVERSITY (Main Campus)**
 Agency Code :

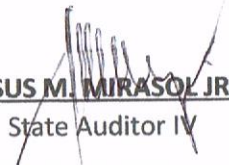
Book Title **General Fund (MDS-101)**
 Account Title **Advances to Officers and Employees**
Advances for Special Disbursing officer
 Account Code **1 99 01 040**
1 99 01 030

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Travel and Special Purposes								
1. Local Travel								
	<i>Note: There are no unliquidated cash advances as of December 31, 2014</i>							
2. Foreign Travel								
3. Special Activities/Projects								
B. Advances to Regular Disbursing Officers								
1. Payroll								
2. Seminar/Conference Expenses								
Totals			-	-	-	-	-	

Certified Correct:


CORNELIO C. BAUTISTA JR.
 Head, Accounting Office

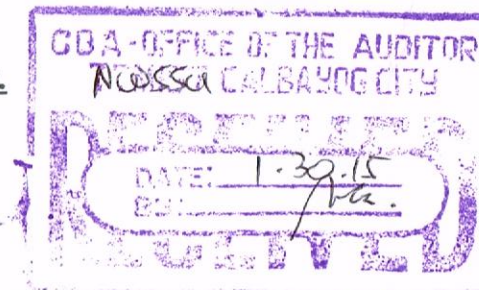
Verified by:


JESUS M. MIRASOL JR.
 State Auditor IV

Approved by:


AVELINA N. BERGADO, Ed. D.
 SUC President III

Date Submitted 2.3.15




ANNEX 8 -REPORT ON THE AGING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of December 31, 2014

Agency Name : **NORTHWEST SAMAR STATE UNIVERSITY (Main Campus)**
Agency Code :


Book Title **Special Trust Fund (STF-164)**
Account Title **Advances to Officers and Employees**
Advances for Special Disbursing Officer
Account Code **1 99 01 040**
1 99 01 030

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Travel and Special Purposes								
1. Local Travel								
Montejo , Roy	Prep of TEV 12/17-18/14	643297 12/16/14	872.00	872.00				Return 1/27/2015 OR#2265907
Morilao , Floriza	Prep of TEV 12/9-12/14	643264 12/09/14	140.00	140.00				Return 1/05/2015 OR#2260410
2. Foreign Travel								
3. Special Activities/Projects								
Pecayo , Benjamin	CA various expenses SCUAA '14	643023 10/17/14	0.80		0.80			Return 1/29/2015 OR#2266147
B. Advances to Regular								
Disbursing Officers								
1. Payroll								
Lorna M. Magbutay	Gen. Payroll-Tax Refund CY 2014	643328 12/22/14	10,044.82	1,044.82				Return 1/26/15 OR#2265699
Lourna M. Docena	Gen. Payroll- Honoraria Extension (Livelihood Training)	643345 12/23/14	1,500.00	1,500.00				Return 1/07/15 OR#2260627
2. Seminar/Conference Expenses								
Totals			12,557.62	3,556.82	0.80	-	-	


Certified Correct:


CORNELIO C. BAUTISTA JR.
Head, Accounting Office

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SUC President III

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