



Republic of the Philippines
NORTHWEST SAMAR STATE UNIVERSITY
 Rueda Extension Calbayog City

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Office of the President

CERTIFICATION of COMPLIANCE

Pursuant to Republic Act 9485: *An Act to improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties Thereafter*

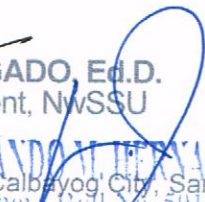
I, **AVELINA N. BERGADO**, of legal age, Filipino, **President** of the Northwest Samar State University (NwSSU), being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule 1V of its Implementing Rules and Regulations, hereby declare and certify the following facts:

1. The *Northwest Samar State University* has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing complaints
2. The **Citizen's Charter** is posted as information billboards in all the service offices of **Northwest Samar State University** that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the **office or at the most** conspicuous place of all the said service offices.
4. The Citizen's Charter is posted as information billboards in all the service offices of *Northwest Samar State University* that deliver frontline services.
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public
6. The Citizen's Charter is published in booklet form as an information material
7. The Citizen's Charter has no revision for this year since it was just revised on November 2014 as required under Section 4, Rule IV of the IRR which states that "The office or agency shall review the Citizen's Charter whenever necessary, *but not less than once every two years*".
8. The Citizen's Charter already shows the improvements that resulted from the process review of frontline service delivery in all frontline services, specifically a.) Modification on the availment of frontline services b.) Shorter turnaround time, c.) Streamlined procedures; d) updated the accountable officers.

This certification is being issued to attest the accuracy of all the foregoing based on available records and information for verification

IN WITNESS HEREOF, I have hereunto set my hand this 23rd day of November, 2015 in Calbayog City Philippines


AVELINA N. BERGADO, Ed.D.
 University President, NwSSU


ATTY. HERNANDO M. HERNANDEZ, JR.
 Attorney, Roll No. 50179
 issued on _____ at _____
 426 Rosales Blvd., Calbayog City
 Notarial Commission No. 1502
 Commission Expires on Dec. 31, 2017
 IBP No. 819103 - 01-05-15 - Samar
 ITR No. 482278 - 01-05-15 - Calbayog
 MC CE Compliance No. IV-0003387
 October 03, 2012 Pasay City
 Notary Public for Calbayog City
 and Province of Samar

SUBSCRIBED AND SWORN to before me this ____ day of November, 2015 in Calbayog City, Samar Philippines with affiant exhibiting to me his Residence Certificate No. _____ at Calbayog City.

Doc. No. 11312
 Series of: 249
 Fee Paid: XIII
 O.R. No. 2015



Republic of the Philippines
NORTHWEST SAMAR STATE UNIVERSITY

San Jorge Campus
 Brgy. Erenas, San Jorge Samar

Mobile No. (09177037775)

Email Add: nwssu.sanjorgecampus@gmail.com
 Website: www.nwssu.edu.ph

Office of the Campus Director

CERTIFICATION of COMPLIANCE

Pursuant to Republic Act 9485: An Act to improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties Thereafter

I, **MARIA A. ORAYA**, of legal age, Filipino, **Campus Director** of the Northwest Samar State University (NwSSU) San Jorge Campus, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule 1V of its Implementing Rules and Regulations, hereby declare and certify the following facts:

1. The *Northwest Samar State University* has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing complaints
2. The **Citizen's Charter** is posted as information billboards in all the service offices of **Northwest Samar State University San Jorge Campus** that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the **office or at the most** conspicuous place of all the said service offices.
4. The Citizen's Charter is posted as information billboards in all the service offices of *Northwest Samar State University* that deliver frontline services.
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This certification is being issued to attest the accuracy of all the foregoing based on available records and information for verification

IN WITNESS HEREOF, I have hereunto set my hand this 23rd day of November, 2015 in Calbayog City Philippines

M. Oraya
MARIA A. ORAYA, D.M.
 Director, NwSSU San Jorge Campus

H. Hernandez, Jr.
ATTY. HERNA DOLORE HERNANDEZ, JR.
 Attorney's Roll No. 50179
 Issued Commission No. 1547
 Commission Expires on Dec. 31, 2016
 IBP No. 819103 - 01-05-15 / Samar
 PTR No. 482278 - 01-05-15 / Calbayog
 MCE Compliance No. IV-0008383
 October 03, 2012 Pasig City
 Notary Public for Calbayog City
 and Province of Samar

SUBSCRIBED AND SWORN to before me this ___ day of November, 2015 in Calbayog City, Samar, Philippines with affiant exhibiting to me his Residence Certificate No. _____
 City.

Doc. No. 11325
 Series of: 2015
 Fee Paid: XXII
 O.R. No. 2015