PhilGEPS
Philippine Government Electronic Procurement System
Central Portal for Philippine Government Procurement Oppurtunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	9442040
Procuring Entity	NORTHWEST SAMAR STATE UNIVERSITY
Title	Supply and Delivery of Office Supplies for IGP/Bookstore (2023-01-019)
Area of Delivery	Samar

Solicitation Number:	2023-01-019	**Status**	**Active**
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	**Associated Components**	1
Classification:	Goods	**Bid Supplements**	0
Category:	Office Supplies and Devices		
Approved Budget for the Contract:	PHP 210,650.00	**Document Request List**	0
Delivery Period:	30 Day/s		
Client Agency:		**Date Published**	01/02/2023
Contact Person:	Jhenrose Savellino Billate Procurement Staff Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph	**Last Updated / Time**	01/02/2023 00:00 AM
		Closing Date / Time	08/02/2023 09:00 AM

Description

PROCUREMENT OFFICE
Email: procurement@nwssu.edu.ph
Contact Number: 09173178126

REQUEST FOR PRICE QUOTATION
RFQ No. 2023-01-019
February 1, 2023

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:
TERMS AND CONDITIONS
1. The Approved Budget for the Contract (ABC) is P 210,650.00 under PR No. 2023-01-019
2. Submit your quotation in a sealed envelop on or before February 8, 2023 @ 9:00 AM.
3. Opening of RFQs is on February 8, 2023 @ 10:00 AM in our office.
4. This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
5. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
6. Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
7. Delivery Period is within 30 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
8. If awarded the contract,processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
9. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
10. FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St,Calbayog City,Samar.
11. The procuring entity may terminate the contract,in whole or in part,at anytime for unsatisfactory service.
12. Request for quotation should be returned within 7 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

1. 3 reams Filing Folder, Long
2. 200 reams Blue Bond Paper, Long, Sub #16
3. 600 reams Whitewove, Long, Sub #18
4. 10 reams Bond Paper, Long, 80gsm
5. 10 reams Bond Paper, Short, 80gsm
6. 10 reams Bond Paper, A4, 80gsm
7. 50 reams Bond Paper, A3, 80gsm
8. 30 boxes Staple Wire #35

Date
(Sgd.) RAMIL S. CATAMORA, Ed.D.
BAC Chairperson
I have read and understood the Terms and Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:
Position in Firm:
Business Address:
Contact No.:

Canvassed by:
(Signature Over Printed Name)

Other Information

Please submit the following documentary requirements:
1. Business/Mayor's Permit
2. PhilGEPS Registration No./Certificate
3. Omnibus Sworn Statement

Created by	Jhenrose Savellino Billate
Date Created	31/01/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2023 DBM Procurement Service. All rights reserved.

Republic of the Philippines
Northwest Samar State University
Rueda St., Calbayog City 6710
Website: http//www.nwssu.edu.ph
Email: main@nwssu.edu.ph
Telefax: (055) 2093657

JAS-ANZ
SOCOTEC

PROCUREMENT OFFICE

Email: ***procurement@nwssu.edu.ph***
Contact Number: **09173178126**

REQUEST FOR PRICE QUOTATION

RFQ No. 2023-01-019
February 1, 2023

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **P 210,650.00** under PR No. **2023-01-019**
2. Submit your quotation in a sealed envelop on or before **February 8, 2023** @ 9:00 AM.
3. Opening of RFQs is on **February 8, 2023** @ 10:00 AM in our office.
4. This procurement is **PER ITEM**, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
5. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
6. Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
7. **Delivery Period is within 30 calendar days** and shall commence as stated in the Purchase Order. Free on site delivery.
8. If awarded the contract,processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
9. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
10. FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St,Calbayog City,Samar.
11. The procuring entity may terminate the contract,in whole or in part,at anytime for unsatisfactory service.
12. Request for quotation should be returned within **7 days** from receipt hereof.

Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
1	3	reams	Filing Folder, Long		
2	200	reams	Blue Bond Paper, Long, Sub #16		
3	600	reams	Whitewove, Long, Sub #18		
4	10	reams	Bond Paper, Long, 80gsm		
5	10	reams	Bond Paper, Short, 80gsm		
6	10	reams	Bond Paper, A4, 80gsm		
7	50	reams	Bond Paper, A3, 80gsm		
8	30	boxes	Staple Wire #35		

		Please submit the following documentary requirements:			
			1. Business/Mayor's Permit		
			2. PhilGEPS Registration No./Certificate		
			3. Omnibus Sworn Statement		

Date

RAMIL S. CATAMORA, Ed.D.
BAC Chairperson

I have read and understood the Terms and Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: _____
Position in Firm: _____
Business Address: _____
Contact No.: _____

Canvassed by:

(Signature Over Printed Name)

Stock/ Property No./Item No.	Unit	Item Description	Qty	Estim Unit Cost
1	ream	Filing Folder, long	3	400.00
2	ream	Blue Bond paper, Long Sub#16	200	280.00
3	ream	Whitewove, long, sub#18	600	190.00
4	ream	Bond paper, Long, 80gsm	10	290.00
5	ream	Bond paper, Short, 80gsm	10	250.00
6	ream	Bond paper, A4, 80gsm	10	270.00
7	ream	Bond paper, A3, 80gsm	50	600.00
8	box	Staple wire #35	30	45.00
		**********		