



**Bid Notice Abstract**

**Request for Quotation (RFQ)**

**Reference Number** 9518869  
**Procuring Entity** NORTHWEST SAMAR STATE UNIVERSITY  
**Title** Supply and Delivery of Supplies and Materials for Office and Laboratory Use (2023-02-054)  
**Area of Delivery** Samar

|   |                              |                     |
|---|------------------------------|---------------------|
| <b>Solicitation Number:</b> 2023-02-054   | <b>Status</b>                | <b>Active</b>       |
| <b>Trade Agreement:</b> Implementing Rules and Regulations  | <b>Associated Components</b> | 1                   |
| <b>Procurement Mode:</b> Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b> Goods  | <b>Document Request List</b> | 0                   |
| <b>Category:</b> Laboratory Supplies and Equipment  | <b>Date Published</b>        | 28/02/2023          |
| <b>Approved Budget for the Contract:</b> PHP 137,446.33   | <b>Last Updated / Time</b>   | 28/02/2023 00:00 AM |
| <b>Delivery Period:</b> 30 Day/s  | <b>Closing Date / Time</b>   | 06/03/2023 09:00 AM |
| <b>Client Agency:</b>   |                              |                     |
| <b>Contact Person:</b> Jhenrose Savellino Billate<br>Procurement Staff<br>Rueda Extension<br>Calbayog City<br>Samar<br>Philippines 6710<br>63-55-2093122<br>63-55-2093122<br>procurement@nwssu.edu.ph |                              |                     |

**Description**

PROCUREMENT OFFICE  
 Email: procurement@nwssu.edu.ph  
 Contact Number: 09173178126

REQUEST FOR PRICE QUOTATION  
 RFQ No. 2023-02-054  
 February 28, 2023

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

- TERMS AND CONDITIONS**
- The Approved Budget for the Contract (ABC) is P 137,446.33 under PR No. 2023-02-054
  - Submit your quotation in a sealed envelop on or before March 6, 2023 @ 9:00 AM.
  - Opening of RFQs is on March 6, 2023 @ 10:00 AM in our office.
  - This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
  - Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
  - Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
  - Delivery Period is within 30 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
  - If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
  - Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184.
  - Please observe the Revised IRR of RA 9184.
  - FOB-NORTHWEST SAMAR STATE UNIVERSITY - San Jorge Campus located at San Jorge, Samar.
  - The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
  - Request for quotation should be returned within 6 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

- 2 roll Tape, Transparent packaging, width: 24mm (±1mm)
- 1 pc Stapler, Standard Type, Load cap: 200
- 2 box Staple Wire, Standard
- 5 ream Bond paper, A4, 80gsm
- 5 ream Bond paper, Long, 80gsm
- 1 set Printer ink tank 3 in 1, print scan copy
- 10 bottle Alcohol, Ethyl, 70%, scented, 500ml
- 12 pcs Notebook, Stenographer, spiral, 40 leaves
- 1 set Stainless Steel Mesh Sieve Set
- 5 pcs Cloth Pot Holder
- 5 pcs Stainless steel test tube stand 15108  
Material: Stainless steel SUS304  
Number of Racks: 12, 12  
Compatible Test Tube (phi mm): 16.5, 16.5 Arrangement: 2x6, 2x6"
- 1 box Test Tubes, 100pcs/box
- 8 box Micropipette tips (2pcs of box each P10, P20, P100 P200)
- 10 bags Centrifuge Tubes 15ml, 25pcs/bag
- 20 pcs Petri dish/plates
- 8 box Disposable nitrile gloves (Medium, Large)
- 5 pack Tissue, 10-12rolls/pack
- 10 pcs Cloth Lab Gown, Regular sizes
- 3 pcs Chemical gas mask
- 3 pack Plastic Bag (8.8cm x 17.6cm)
- 5 pack Polyethylene Bags (5x5x12) 100pcs/pack
- 3 bottle Liquid Bleach Original, 4L
- 500 pcs Test Plants (Giant Bamboo, Vetiver, Fire Tree)
- 20 pcs Cell Cards (S-Smart, S-Globe, S-TNT, S-TM)

Date  
 (Sgd.) RAMIL S. CATAMORA, Ed.D.  
 BAC Chairperson

I have read and understood the Terms and Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:  
 Position in Firm:  
 Business Address:  
 Contact No.:

Canvassed by:  
 (Signature Over Printed Name)

- Other Information**  
 Please submit the following documentary requirements:
- Business/Mayor's Permit
  - PhilGEPS Registration No./Certificate
  - Omnibus Sworn Statement

**Created by** Jhenrose Savellino Billate  
**Date Created** 27/02/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



**PROCUREMENT OFFICE**

Email: [procurement@nwssu.edu.ph](mailto:procurement@nwssu.edu.ph)

Contact Number: **09173178126**

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**RFQ No. 2023-02-054**

February 28, 2023

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| item No.  | Qty. | Unit   | Articles/Description  | Supplier's Offer (Complete Specifications and Brand Name) | Unit Price |
|---|------|--------|---|---|------------|
| 1   | 2    | roll   | Tape, Transparent packaging, width: 24mm (±1mm)   |   |            |
| 2   | 1    | pc     | Stapler, Standard Type, Load cap: 200   |   |            |
| 3   | 2    | box    | Staple Wire, Standard   |   |            |
| 4   | 5    | ream   | Bond paper, A4, 80gsm   |   |            |
| 5   | 5    | ream   | Bond paper, Long, 80gsm   |   |            |
| 6   | 1    | set    | Printer ink tank 3 in 1, print scan copy  |   |            |
| 7   | 10   | bottle | Alcohol, Ethyl, 70%, scented, 500ml   |   |            |
| 8   | 12   | pcs    | Notebook, Stenographer, spiral, 40 leaves   |   |            |
| 9   | 1    | set    | Stainless Steel Mesh Sieve Set  |   |            |
| 10  | 5    | pcs    | Cloth Pot Holder  |   |            |
| 11  | 5    | pcs    | <b>Stainless steel test tube stand 15108</b><br>Material: Stainless steel SUS304<br>Number of Racks: 12, 12<br>Compatible Test Tube (phi mm): 16.5, 16.5<br>Arrangement: 2x6, 2x6 |   |            |
| 12  | 1    | box    | Test Tubes, 100pcs/box  |   |            |
| 13  | 8    | box    | Micropipette tips (2pcs of box each P10, P20, P100 P200)  |   |            |
| 14  | 10   | bags   | Centrifuge Tubes 15ml, 25pcs/bag  |   |            |
| 15  | 20   | pcs    | Petri dish/plates   |   |            |
| 16  | 8    | box    | Disposable nitrile gloves (Medium, Large)   |   |            |
| 17  | 5    | pack   | Tissue, 10-12rolls/pack   |   |            |
| 18  | 10   | pcs    | Cloth Lab Gown, Regular sizes   |   |            |
| 19  | 3    | pcs    | Chemical gas mask   |   |            |
| 20  | 3    | pack   | Plastic Bag (8.8cm x 17.6cm)  |   |            |
| 21  | 5    | pack   | Polyethylene Bags (5x5x12) 100pcs/pack  |   |            |
| 22  | 3    | bottle | Liquid Bleach Original, 4L  |   |            |
| 23  | 500  | pcs    | Test Plants (Giant Bamboo, Vetiver, Fire Tree)  |   |            |
| 24  | 20   | pcs    | Cell Cards (5-Smart, 5-Globe, 5-TNT, 5-TM)  |   |            |
| Please submit the following documentary requirements: |      |        |   |   |            |
| 1. Business/Mayor's Permit                            |      |        |   |   |            |
| 2. PhilGEPS Registration No./Certificate              |      |        |   |   |            |
| 3. Omnibus Sworn Statement                            |      |        |   |   |            |

Date

**RAMIL S. CATAMORA, Ed.D.**  
BAC Chairperson

I have read and understood the Terms and Conditions stated above.  
By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: \_\_\_\_\_

Position in Firm: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Canvassed by:

(Signature Over Printed Name)